

Effective JULY 30, 2020

Please see highlighted changes

HOA PACKAGE INCLUDES:

- 1) Crown Colony Certification Form
- 2) Budget
- 3) Audit
- 4) New Dues Sheet
- 5) Current Month Newsletter
- 6) Insurance Information
- 7) Rules & Regulations Booklet

CC&R's, Bylaws & Articles- \$150

12 Months of Board Meeting Minutes- \$25

Package Preparation Fee- \$50

Entire Package- \$225

Additional Lender's Certification Form- \$200

**Packages or Certification Forms are processed on Fridays only!
Forms and payment must be provided to our office no later than
Thursday by 1:00pm to be available for pick up Friday after
11:00am.**

**Personal checks are accepted from the current owner only,
otherwise, payment must be in the form of a business check,
cashier's check or money order. No credit cards accepted.
Additional \$75.00 CASH ONLY Rush Fee for any forms or
packages needed prior to Friday at 11:00am.**

**Please email Yvonne who handles all requests at:
cchoa3@crowncolonyhoa.com**