

# CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

## BOARD OF DIRECTORS' MEETING AGENDA APRIL 20, 2022

**Per Civil Code Section 5450, the Association will hold its meetings remotely because the State of Emergency or Disaster Declaration has been proclaimed. The Board has determined that meeting in person is deemed either unsafe or impossible. YOU WILL NEED TO DOWNLOAD THE ZOOM CLOUD MEETING APP TO JOIN IN. CALL OR EMAIL THE HOA OFFICE BY 12:00PM ON 4/19/22 TO OBTAIN LOG IN INFO and Agenda. If you have difficulty joining, you can call Rita Nicolas at 650-756-8220 or email [cchoa@crowncolonyhoa.com](mailto:cchoa@crowncolonyhoa.com).**

1. **Executive Session** .....12:30pm
  - a. Violations:
    1. Wrong-Way Driving Violation - 370 Imperial Way
2. **Call to Order - Regular Open Meeting** ..... 1:00pm
3. **Introduction of Board Members and Management Company**
4. **Open Forum - 2 minutes each as time allows - (Questions to be submitted to the HOA Office via email by 12:00pm on Tuesday, 4/19/2022 and will be addressed by the Board at the start of the Regular Meeting)**
5. **Approval of Minutes of February 16, 2022 and of 42<sup>nd</sup> Annual Meeting of March 19, 2022**
6. **Acceptance of Reports**
  - a. Managing Agent's Report
  - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (March 2022)
7. **Unfinished Business**
  - a. Election of Board of Directors Officers
  - b. Ratification of Proposal from Master Plumbing Storage Tank for Boiler at B.14 - Line #9922
  - c. Ratification of Proposal from PRG Construction for Tread Repairs at B. 14 Fire Stairs-Line 9709
  - d. Ratification of Proposal from Linda Novy & Associates - Line #9913
  - e. Ratification of Proposal from Arbor MD for Tree Work Behind Bldg. 3 - Line #9914
  - f. Ratification of Proposal From Ideal Landscape & Concrete for Repairs at Bldg. 6 - Line #9711
  - g. Ratification of Window and Sliding Door installations
8. **New Business**
  - a. Approval of Budget and Reserve/Construction Schedule for 2022-2023
  - b. Management Company Renewal Proposal - Line #5030
  - c. Security Services Contract Renewal - First Security - Line #5191
  - d. Landscape Maintenance Proposals - Line #5140
  - e. MV Transportation Renewal Agreement (Shuttle Driver) - Line #5375
  - f. Adoption of Revised Pet Rules
  - g. Adoption of Association Member Code of Conduct Policy
  - h. Approval of Contractor to be added to Window and Door Installation Packet
9. **Announcement of Decisions Made in Executive Session - 2/1622**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 5/18/22- (time and place to be determined)**
11. **Adjournment**

**(All Times Approximate)**