

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA OCTOBER 20, 2021

VIA ZOOM CLOUD MEETING APP WHICH YOU WILL NEED TO DOWNLOAD

IF PLANNING TO JOIN IN - CALL THE HOA OFFICE BY 12:00PM ON 10/19/2021 TO OBTAIN LOG IN INFO

1. **Executive Session - CLOSED MEETING (EXCEPT FOR INVITED PARTICIPANTS) 12:30pm**
 - a. Request to Install a Washer and Dryer - 383 Mandarin Dr.
 - b. Request to Install a Vehicle Charging Station - 368 Imperial Way
 - c. Violations:
 1. Dog Nuisance Violation - Repeat - 381 Half Moon Lane

2. **Open Forum - (Questions to be submitted to HOA by 12:00pm on 10/19/2021 and will be addressed by the Board at the start of the Regular Open Meeting).**

3. **Call to Order - Regular Open Meeting. 1:00pm**

4. **Introduction of Board Members and Management Company**

5. **Approval of Minutes of September 22, 2021**

6. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (September 2021)

7. **Unfinished Business**
 - a. Ratification of Window and Sliding Door Installations

8. **New Business**
 - a. Reserve Study Update - John D. Beatty Co. - Line #9983
 - b. Fire Alarm Service Contract Renewal - Pacific Signaling - Line #5120
 - c. Window Cleaning Contract Renewal - Excellent Window Cleaning - Line #5180
 - d. Proposal from Urban Bros. for Gutter Cleaning - Line #9947
 - e. Corridor Refurbishment Proposal - Saylor, Inc.

9. **Time, Date and Place of next Regularly Scheduled Meeting - 11/17/2021**

10. **Adjournment**

(All Times Approximate)