

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA

JULY 21, 2021 - 1:00pm

ALL TIMES APPROXIMATE

VIA THE ZOOM CLOUD MEETING APP WHICH YOU WILL NEED TO DOWNLOAD

IF PLANNING TO JOIN IN - CALL THE HOA OFFICE BY 12:00PM ON 7/20/2021 TO OBTAIN LOG IN INFO

1. **Executive Session - CLOSED MEETING (except for any participants) 12:30pm**
 - a. Request to Install a Washer & Dryer Combo Machine - 374 Imperial Way
 - b. Violations:
 1. Parking Space Violation - 376 Imperial Way
2. **Open Forum (Questions to be submitted to HOA Office by 12:00pm on 7/20/2021 and will be addressed by the Board at the start of the Regular Open Meeting)**
3. **Call to Order - Regular Open Meeting 1:00pm**
4. **Introduction of Board Members and Management Company**
6. **Approval of Minutes of June 16, 2021**
7. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (June 2021)
8. **Unfinished Business**
 - a. Ratification of Underground Pipe Break Repair - Master Plumbing - Line #9953
 - b. Ratification of Proposal from Cagwin & Dorward for Clean Up Work - Line #9915
 - c. Ratification of Proposal from Transbay Elevator Co. For Work at Bldg. 7 - 395 side Elevator - Line #9905
 - d. Ratification of Window and Sliding Door Installations
9. **New Business**
 - a. Annual Jettering Proposal - All Clear Plumbing - Line #5195
 - b. Proposal from Ideal Landscape for Asphalt Repairs near Bldg. 25 - Line #9925
 - c. Proposal from Ideal Landscape for Concrete Stair Repairs at Bldg. 18-6 - Line #9711
10. **Announcement of Decisions Made in Executive Session - 6/16/21**
11. **Time, Date and Place of next Regularly Scheduled Meeting - 8/18/21**
12. **Adjournment**

(All Times Approximate)