

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA MAY 19, 2021 - 1:00PM

ALL TIMES APPROXIMATE

**VIA THE ZOOM CLOUD MEETING APP WHICH YOU WILL NEED TO DOWNLOAD
TO JOIN IN, CALL OR EMAIL THE HOA OFFICE BY 12:00PM ON 5/18/2021 TO OBTAIN LOG IN INFO**

1. **Executive Session - CLOSED MEETING**12:30pm
 - a. Violations:
 1. Wrong Way Driving Violation - 395 Imperial Way
 - b. Request to Install a Washer and Dryer - 388 Imperial Way
2. **Open Forum (Questions to be submitted to HOA Office via email by 12:00pm on Tuesday 5/18/2021 and will be addressed by the Board at the start of the regular Open Meeting)**
3. **Call To Order - Regular Open Meeting** 1:00pm
4. **Introduction of Board Members & Management Company**
5. **Approval of Minutes of April 21, 2021**
6. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (April 2021)
7. **Unfinished Business**
 - a. Ratification of Window and Sliding Door installations
8. **New Business**
 - a. Accounting Services Renewal Proposal - Bautista & Co. - Line #5001
 - b. Janitorial Service Renewal Proposal - Custom Maintenance - Line #5192
 - c. Compactor Service Renewal Proposal - Case Porta Comp - Line #5420
 - d. Elevator Service Renewal Proposal - Transbay Elevator Co. - Line #5110
 - e. Pest Control Service Renewal Proposal - Alert Pet Control - Line #5160
 - f. Landscape Service Renewal Proposal - Cagwin & Dorward - Line #5140
 - g. Pool/Spa Service Renewal Proposal - Azure Pool Service - Line #5170
 - h. Street Sweeping Renewal Proposal - Pro Sweep - Line #5145
 - i. Proposal from Sitelogic for Clubhouse Quarterly Heater Service - Line #5130
 - j. Proposal for Semi Annual Carpet Cleaning - PRS Restoration - Line #5190
 - k. Phase 10 and In-Fill Plant Estimate Costs from Mission Blue and Pacific Nurseries - Line #9915
9. **Announcement of Decisions Made in Executive Session - 4/21/21**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 6/16/21**
11. **Adjournment**

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