

# CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

## BOARD OF DIRECTORS' MEETING AGENDA MAY 20, 2020 - 1:00PM

ALL TIMES APPROXIMATE

**VIA THE ZOOM CLOUD MEETING APP WHICH YOU WILL NEED TO DOWNLOAD**

**IF PLANNING TO JOIN IN, CALL THE HOA OFFICE BY 12:00PM ON 5/19/2020 TO OBTAIN LOG IN INFO**

1. **Executive Session - CLOSED MEETING** .....12:30pm
  - a. Violations:
    1. Wrong-Way Driving Violation - 368 Imperial Way
  - b. Authorization to Proceed with Recording Notice of Default for TS#s 20750, 20758, 20759
2. **Open Forum (Questions to be submitted to HOA Office by 12:00pm on 5/19/2020 and will be addressed by the Board at the start of the regular Open Meeting)**
3. **Call To Order - Regular Open Meeting** ..... 1:00pm
4. **Introduction of Board Members & Management Company and Appointment of Officers**
5. **Approval of Minutes of February 19, 2020**
6. **Acceptance of Reports**
  - a. Managing Agent's Report
  - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (April 2020)
7. **Unfinished Business**
  - a. Ratification of Proposal from Cagwin & Dorward for Vegetation Work - Line #9915
  - b. Ratification of Proposal from Cagwin & Dorward for Entry Monument Work - #9915
  - c. Ratification of Renewal Agreement from Commercial Energy
  - d. Ratification of Proposal from Master Plumbing - Line #9954
  - e. Ratification of Proposal from Master Plumbing - Line #9913
  - f. Ratification of Window and Sliding Door installations
8. **New Business**
  - a. Approval of Budget and Reserve/Construction Schedule for 2020-2021
  - b. Accounting Services Renewal Proposal - Bautista & Co. - Line #5001
  - c. Management Company Renewal Proposal - Line #5030
  - d. Security Services Contract Renewal - First Security - Line #5191
  - e. MV Transportation Renewal Agreement (Shuttle Driver) - Line #5375
  - f. Proposals for Annual Jettering - Line #5195
  - g. Proposal from Cagwin & Dorward for Phase 9 Planting and Drip Irrigation - Line #9915
  - h. Proposal from Sitolagic for Clubhouse Quarterly Heater Service - Line #5130
  - i. Proposal for Semi Annual Carpet Cleaning - PRS Restoration - Line #5190
  - j. Authorization to Publish Notice of Delinquent Assessments for APN#s101-080-340, 101-130-120, 101-150-280
9. **Announcement of Decisions Made in Executive Session - 2/19/20**
10. **Time, Date and Place of next Regularly Scheduled Meeting - 6/17/20**
11. **Adjournment**