

CROWN COLONY

HOMEOWNERS ASSOCIATION

379 IMPERIAL WAY, DALY CITY, CA 94015-2503 • (650)756-8220 • FAX: (650)756-4323

BOARD OF DIRECTORS' MEETING AGENDA

SEPTEMBER 19, 2018

MEETING WILL BE HELD IN THE BILLIARDS ROOM - ACCESS THROUGH REAR OF CLUBHOUSE

1. **Call to Order - Pre-Board Work Study Session John Takemoto, Auditor will be present . . . 5:45pm**
2. **Executive Session 6:15pm**
 - a. Request to Install a Washer and Dryer - 393 Mandarin Dr.
 - b. Request to Install a Washer and Dryer - 397 Half Moon Lane
 - c. Violations:
 1. Excessive Noise Violation - 377 Mandarin Dr.
 - d. Authorization for Sunrise to Record Notice of Default for TS#s 20226, 20227
3. **Open Forum (2 minutes each as time allows) 6:45pm**
4. **Regular Meeting 7:00pm**
5. **Introduction of Board Members and Management Company**
6. **Approval of Minutes of August 15, 2018**
7. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (August 2018)
8. **Unfinished Business**
 - a. Ratification of Asphalt Repairs on Half Moon Lane - Ideal Landscape & Concrete - Line #9925
 - b. Ratification of Roof Joist and Interior Unit Repairs at Bldg. 1 - M.S. Construction - Line #9998
 - c. Ratification of Roof Replacement at Bldg. 1 - D.C. Taylor Co. - Line #9948
 - d. Ratification of Change Order #4 from Cagwin & Dorward - Line #9915
9. **New Business**
 - a. Approval of 2017-2018 Audit - John Takemoto - Line #5002
 - b. Retaining Wall Proposal from Ideal Landscape & Concrete - Line #9998
 - c. Reserve Study Inspection and Update - John D. Beatty Co. - Line #9983
 - d. Fire Alarm Service Contract Renewal - Pacific Signaling - Line #5120
 - e. Window Washing Contract Renewal - Excellent Window Cleaning - Line #5180
 - f. Proposal from Cagwin & Dorward to install Sub Surface Drain - Line #9915
 - g. Approval of Funds for New Bus
 - h. Authorization for Sunrise to Record Notice of Delinquent Assessments for APN#s 101-140-060, 101-140-260
10. **Announcement of Decisions Made in Executive Session - 8/15/18**
11. **Time, Date and Place of next Regularly Scheduled Meeting - 11/28/18**
12. **Adjournment**

(Times Approximate)