

CROWN COLONY

HOMEOWNERS ASSOCIATION

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BOARD OF DIRECTORS' MEETING AGENDA SEPTEMBER 21, 2017

1. **Call to Order - Pre-Board Work Study Session John Takemoto, Auditor will be present and Mr. Crump announced that Ms. Mary Slade is present to be appointed to the vacant seat on the Board** 5:45pm
2. **Executive Session** 6:15pm
 - a. Request from Homeowner to address the Board of Directors - 397 Imperial Way
 - b. Towing Charge Appeal from Homeowner - 377 Mandarin Dr.
 - c. Violations:
 1. Balcony Violation - 397 Imperial Way
 2. Balcony Violation - 389 Half Moon Lane
 3. Balcony Violation - 381 Half Moon Lane
 - d. Authorization for Sunrise to Record Notice of Default for TS# 19856, 19857
3. **Open Forum (2 minutes each as time allows)** 6:45pm
4. **Regular Meeting** 7:00pm
5. **Introduction of Board Members and Management Company**
6. **Approval of Minutes of August 17, 2017**
7. **Acceptance of Reports**
 - a. Managing Agent's Report
 - b. Financial Report Recap/Bank Reconciliations/Delinquency Reports (August 2017)
8. **Unfinished Business**
 - a. Ratification of Window and Door Installations
 - b. Ratification of Change Order from Urban Bros. for Exterior Painting Proposal - Line #9930
 - c. Ratification of Proposal from Transbay Elevator Co. For 5 Year Load Test for Bldgs. 2 & 17 - Line #9906
9. **New Business**
 - a. Approval of 2015-2016 Audit - John Takemoto - Line #5002
 - b. Reserve Study Inspection and Update - John D. Beatty Co. - Line #9983 & #9984
 - c. Fire Alarm Service Contract Renewal - Pacific Signaling - Line #5120
 - d. Window Washing Contract Renewal - Excellent Window Cleaning - Line #5180
 - e. Authorization for Sunrise to Record a Lien for APN#s 101-140-060, 101-160-060
10. **Announcement of Decisions Made in Executive Session - 8/17/17**
11. **Time, Date and Place of next Regularly Scheduled Meeting - 11/16/17**
12. **Adjournment**

(Times Approximate)